

Committee: Culture, Heritage and Libraries Committee	Date: 25 November 2015
Subject: Terms of Reference and Frequency of Meetings of the Culture, Heritage and Libraries Committee	Public
Report of: Town Clerk	For Decision

Summary

1. As part of the post-implementation review of the changes made to the governance arrangements in 2011, it was agreed that all Committees/Boards should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.
2. The current terms of reference of the Culture, Heritage and Libraries Committee are attached as an appendix to this report for your consideration.

Recommendations

1. That, subject to any comments, the Terms of Reference of the Culture, Heritage and Libraries Committee be approved for submission to the Annual Meeting of the Court of Common Council, 2016, as set out in the appendix.
2. The Committee are asked to consider the frequency of their meetings going forward; i.e. 6 meetings a year.

Appendix:

Current Terms of Reference of the Culture Heritage and Libraries Committee.

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